

JOB POSTING

EXECUTIVE DIRECTOR
(PERMANENT)

**CHINESE CANADIAN
NATIONAL COUNCIL
FOR SOCIAL JUSTICE**



CCNC-SJ

Friday, April 1, 2022

Job Type: Permanent (Full-time, with flexible arrangement)

Organization's Field/Discipline: Social Justice Advocacy

Location: Toronto (remote)

Salary: \$70,000 - \$75,000

Start date: Immediate

Extended Application Deadline: April 12, 2022

Guided by principles of decolonization, anti-racism, anti-discrimination, and anti-oppression, the Executive Director (ED) is responsible for strategic leadership, operational planning, and implementation of CCNC-SJ's programs. The ED reports to the CCNC-SJ Board of Directors through the President. The Executive Director is the senior leader for the organization and is responsible for strategic leadership and planning and implementation of programs/projects/campaigns. The ED guides day-to-day management decisions and supports staff in alignment with the organization's vision, mission, and values has overall responsibility for the strategic plan associated with the annual budget. The ED supports the governance mandate of the Board and ensures effective communication with all stakeholders.

ABOUT CCNC-SJ

The original Chinese Canadian National Council (CCNC) was founded in 1980, after successful nationwide protests against a racist TV show that falsely depicted Chinese Canadian students in our universities as foreigners (CTV W5 episode – "Campus Giveaway"). This marked the beginning of four decades of community activism to fight for equality and human rights. See more details in "Our History of Resilience."

In 2019, a group of Chinese Canadian activists from all generations, including many former CCNC Presidents and Board members, came together to revive and re-incorporate CCNC. Our group is built on a history of community activism, with a renewed commitment to educate, engage and advocate for equity and social justice for all in Canada.

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ccncsj.ca | national@ccncsj.ca | 416 613 0435

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The logo for the Chinese Canadian National Council for Social Justice, consisting of a red square with the white text "CCNC-SJ" inside.

IDEAL CANDIDATE

The ideal candidate brings the leadership capability, proven management experience, and a passion and commitment to our work and values. They will lead CCNC-SJ in the development, communication, implementation, and evaluation of strategies and plans that align with the vision and that achieve our short and long-term goals. While it is understood that a candidate may not possess all of the competencies noted below, it is expected that over time, the candidate will demonstrate most or all of these aspects:

- Progressive senior leadership
- Strong political acuity and diplomacy, and effective at building strong partnerships
- A strong advocate and collaborator for social justice
- Excellent communication skills with all audiences
- Strong operations, human resources, and financial management capacity
- Proficiency in Chinese (Mandarin, Cantonese, and other dialects) not required, but would be an asset

KEY DUTIES AND RESPONSIBILITIES

Managing the Operations

- Collaborate with the Board on the development of the strategic plan and overall vision
- Accountable for the development, implementation and evaluation of the operational plan and effective daily operation of CCNC-SJ
- Supervise, provide effective support to staff and nurture teamwork
- Build and maintain effective relationships with government, partners, funders, and other key stakeholders

Impact & Influence

- Undertake activities and represent CCNC-SJ within the community and the public to advocate for social justice
- Prepare media releases, submissions, and public statements to advance CCNC-SJ's positions
- Establish positive working relationships and collaborative arrangements with funders, partners, collaborators, and other organizations to achieve the goals of CCNC-SJ

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Working with the Board

- Collaborate with the Board on the development of the strategic plan and overall vision
- Maintain positive relations with the Board focusing on trust and transparency
- Comply with all Board regulatory requirements, i.e., By-laws, etc.

Financial Scope

- Overall financial management, collaborating with the Board to prepare and manage a comprehensive budget
- Work to develop alternative fundraising sources to support and grow organizational capacity
- Ensure compliance with financial requirements of all funding bodies

SKILLS & QUALIFICATIONS

- Bachelor's degree or equivalent educational background
- Experience in a management role within a not-for-profit organization or equivalent
- A good understanding with knowledge of and commitment to the values of CCNC-SJ
- Experience engaging and working with communities of diverse backgrounds
- Proven experience working with different levels of government
- Experience in project management and funding application development

Extended Application Deadline: April 12, 2022

To apply email your resume and cover letter to recruiting@ccncsj.ca or visit ccncsj.ca/opportunities for more information.

We thank all applicants for their interest and will contact candidates who have been shortlisted for interviews.

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